Republic of the Philippines
Province of Laguna
Municipality of Los Baños
Special Science and Nature City
OFFICE OF THE SANGGUNIANG BAYAN
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BAGONG PILIPINAS

EXCERPTS FROM THE MINUTES OF THE FORTIETH (40th) REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN HELD ON MAY 18, 2026 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.

PRESENT:

Hon. Marlo PJ A. Alipon	Municipal Vice Mayor/Presiding Officer
Hon. Miko C. Pelegrina	S.B. Member
Hon. Aldous Amiel B. Perez	S.B. Member
Hon. Muriel Laisa B. Dizon	S.B. Member
Hon. Leren Mae M. Bautista	S.B. Member
Hon. Benedicto S. Alborida	S.B. Member
Hon. Rand Edouard R. De Jesus	S.B. Member
Hon. Myla E. Alinsunurin	S.B. Member
Hon. Jay G. Rolusta	S.B. Member
Hon. Gaudencio P. Macatangay	Ex-Officio Member/Liga President
Hon. Samantha Nicole A. Banasihan-Ortega	Ex-Officio Member/SK Federation President

ABSENT:

None

ORDINANCE NO. 2026-2491

AN ORDINANCE ESTABLISHING THE "TODA PARA SA BAYAN" PROGRAM TO PROVIDE LIBRENG SAKAY TO PREGNANT WOMEN, NEWBORNS, TB PATIENTS, AND FOR MEDICAL EMERGENCY PURPOSES IN LOS BANOS AND PROVIDING FUNDS THEREFOR.

Author : Councilor Muriel Laisa B. Dizon

WHEREAS, Section 16 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, grants local government units the general welfare clause to enact measures that promote health, safety, and the general welfare of their constituents;

WHEREAS, the Municipality of Los Baños recognizes the vital importance of accessible maternal and newborn healthcare, particularly for indigent and marginalized families who face transportation barriers in seeking medical attention;

WHEREAS, registered Tricycle Operators and Drivers' Associations (TODAs) constitute a significant and reliable mode of public transportation in the municipality, making them ideal partners in addressing the transportation needs of pregnant women, newborns, TB patients, and for emergency purposes;

WHEREAS, the Sangguniang Bayan of Los Baños seeks to establish a collaborative program that incentivizes tricycle drivers to provide free transportation services to pregnant women, newborn babies, and TB patients going to Rural Health Units (RHUs) and hospitals, thereby strengthening community participation in public health initiatives;

WHEREAS, it is the policy of the Municipality of Los Baños to provide an inclusive, pro-poor, and community-driven health system that leaves no one behind;

NOW THEREFORE, on motion of Councilor Muriel Laisa B. Dizon duly seconded by Councilor Miko C. Pelegrina and approved by the Councilors present;

BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF LOS BAÑOS, LAGUNA, in session assembled, **THAT**:

ARTICLE I — TITLE AND DECLARATION OF POLICY

SECTION 1. **SHORT TITLE.** This Ordinance shall be known as the "TODA Para sa Bayan Ordinance of Los Baños."

SECTION 2. **DECLARATION OF POLICY.** It is hereby declared the policy of the Municipality of Los Baños to:

a. Promote accessible and equitable healthcare services for pregnant women, newborn babies, TB patients, and for emergency purposes;
b. Mobilize and engage registered TODAs as active partners in the local health system;
c. Provide incentives and recognition to tricycle drivers who voluntarily participate in the program;
d. Foster a culture of bayanihan and community service among transport workers; and
e. Empower tricycle drivers as community stewards of public health by actively supporting safe and timely access to essential health services.

ARTICLE II — DEFINITION OF TERMS

SECTION 3. **DEFINITION OF TERMS.** As used in this Ordinance:

a. "Beneficiary" refers to pregnant women, newborn babies (aged zero to twenty-eight days), and TB patients who are residents of Los Baños and are in need of transportation to RHUs or hospitals for maternal or newborn care;
b. "*Libreng Sakay* Service" refers to the free one-way tricycle transportation service from the beneficiary's point of origin within the municipality going to a designated RHU or hospital;
c. "Participating Driver" refers to a registered tricycle driver who has voluntarily enrolled in the program and displays the official program sticker on their tricycle;
d. "QR Code Validation System" refers to the digital verification and monitoring mechanism established under this Ordinance, through which participating drivers and health facilities shall record and validate libreng sakay services rendered under the program;
e. "QR Code Scan" refers to the electronic confirmation made by the receiving RHU or accredited hospital through the official QR code issued to the participating driver, which shall serve as proof of service rendered and basis for monitoring and incentives;

f. "TODA" refers to any duly registered Tricycle Operators and Drivers' Association operating within Los Baños;
g. "RHU" refers to the Rural Health Units operated by the Municipal Government of Los Baños; and
h. "Hospitals" refers to public and private hospitals within or in proximity to Los Baños that are accredited under this program.

ARTICLE III — PROGRAM STRUCTURE AND ADMINISTRATION

SECTION 4. **CREATION OF THE "TODA PARA SA BAYAN" PROGRAM.** There is hereby created the TODA Para sa Bayan Program, which shall mobilize participating tricycle drivers to provide free one-way transportation services to pregnant women, newborn babies, TB patients, and patients requiring immediate medical attention or emergency medical care, going to Rural Health Units (RHUs) or accredited public or private hospitals within the Municipality of Los Baños.

SECTION 5. **PROGRAM MANAGEMENT.** The program shall be jointly administered by:

a. The **Municipal Health Office (MHO)**, which shall serve as the lead implementing agency, coordinate with health facilities, and oversee the distribution and validation of service stickers;
b. The **Municipal Social Welfare and Development Office (MSWDO)**, which shall assist in beneficiary verification and outreach;
c. The **Public Safety Office**, which shall coordinate the registration and enrollment of participating TODAs and drivers; and
d. The **Municipal Treasurer's Office**, which shall process the release of incentives to qualified participating drivers.
e. The **Information and Communication Systems Office (ICSO),** which shall assist in community coordination, beneficiary information dissemination, and monitoring support at the barangay level.

SECTION 6. **PROGRAM COORDINATING COMMITTEE.** A Program Coordinating Committee is hereby created, composed of:

a. The Municipal Health Officer, as Chairperson;
b. The Head of the Municipal Social Welfare and Development Office;
c. The Head of the Public Safety Office or its equivalent;
d. The Head of the Information and Communication Systems Office (ICSO);
e. A representative from the Federation of TODAs in Los Baños; and
f. A representative from the Sangguniang Bayan Committee on Health.

The Committee shall formulate implementing rules, monitor program implementation, and recommend improvements, rules, and recommend improvements.

ARTICLE IV — REGISTRATION AND IDENTIFICATION

SECTION 7. **ENROLLMENT OF PARTICIPATING DRIVERS.** Tricycle drivers who wish to participate in the program shall register with the Public Safety Office subject to the following requirements:

a. Membership in a duly registered TODA operating in Los Baños;
b. Possession of a valid driver's license and tricycle franchise;
c. Attendance in a brief orientation on program mechanics conducted by the MHO; and
d. Execution of a Pledge of Commitment to provide *libreng sakay* services in accordance with this Ordinance.

SECTION 8. **OFFICIAL PROGRAM STICKER.** Upon successful enrollment, each participating driver shall be issued an Official Program Vehicle Sticker to be prominently displayed on the tricycle. The sticker shall identify the tricycle as a participating unit in the TODA Para sa Bayan Program and shall serve as visible notice to the public that the unit provides *libreng sakay services* under this Ordinance. The sticker shall bear a unique control number, shall be non-transferable, and shall be valid for one (1) calendar year, subject to renewal.

a. Identify the tricycle as a participating unit in the TODA Para sa Bayan Program;
b. Be designed by the MHO in coordination with the Program Coordinating Committee;
c. Bear a unique control number for monitoring purposes; and
d. Be non-transferable and valid for one calendar year, subject to renewal.

SECTION 9. **DRIVER IDENTIFICATION AND QR CODE REGISTRATION.** Each participating driver shall be issued an **official program QR code** linked to the driver's registration profile. The QR code shall contain the following information:

a. Name of participating driver;
b. TODA affiliation;
c. Plate number or authorized tricycle identification number; and
d. Unique program control number.

The QR code shall be used exclusively for validation, monitoring, and incentive purposes under this Ordinance and shall be non-transferable.

ARTICLE V — LIBRENG SAKAY MECHANISM

SECTION 10. SCOPE OF LIBRENG SAKAY SERVICE. The libreng sakay service under this program shall cover:

a. One-way transportation only from the beneficiary's point of origin within the Municipality of Los Baños going to Rural Health Units (RHUs) or private hospital within the Municipality of Los Baños;
b. Transportation for pregnant women, newborn babies, TB patients going to RHUs for their scheduled immunization or check-up only;
c. Transportation for patients requiring immediate medical attention or emergency medical care going to accredited private hospitals within the Municipality of Los Baños;
d. The libreng sakay service going to private hospitals in the Municipality is only for those needing emergency purposes and is not applicable to pregnant women, newborn babies, and TB patients;
e. Transportation for one accompanying adult, subject to the tricycle's safe carrying capacity;
f. The libreng sakay service is not a 'special' trip, the driver has the right to accommodate other passengers still subject to the tricycle's safe carrying capacity;
g. The return trip or transportation from the health facility shall not be covered under this program; and
h. Services rendered to destinations outside the Municipality of Los Baños shall not be covered under this program.

For purposes of medical emergencies, the libreng sakay service shall apply only when the destination is an RHU or hospital located within the Municipality of Los Baños.

SECTION 11. ELIGIBLE BENEFICIARIES. The following shall be entitled to avail of the *libreng sakay* service:

a. Pregnant women residing in Los Baños seeking prenatal, delivery, postnatal, or emergency maternal care;
b. Newborn babies (aged zero to twenty-eight days), accompanied by a parent or guardian, seeking immunization, check-up, or emergency care;
c. TB patients requiring consultation, treatment, laboratory procedures, medicine access, or other related medical services; and
d. Patients requiring immediate medical attention or emergency medical care, as may be determined by the attending health personnel or receiving health facility.

SECTION 12. **SERVICE VALIDATION THROUGH QR CODE.** Upon arrival at the RHU or accredited hospital:

a. The participating driver shall present the official program QR code to the receiving health facility;
b. Authorized health facility personnel shall scan or validate the QR code through the official monitoring system to confirm that libreng sakay service was rendered;
c. The health facility shall record the date, destination, beneficiary category, and participating driver details in the official monitoring log or digital registry; and
d. QR validation shall only be made upon actual rendition of service and shall serve as the official basis for monitoring and incentives.

SECTION 13. **ACCREDITATION OF HOSPITALS.** Private and public hospitals within Los Baños may apply for accreditation under this program. Accredited hospitals shall:

a. Designate personnel to validate services and affix stickers;
b. Maintain monitoring logbooks; and
c. Submit monthly reports to the MHO.

ARTICLE VI — BENEFITS AND INCENTIVES

SECTION 14. **INCENTIVE PACKAGE.** Upon accumulation of the required number of validated QR code service records, the participating driver shall be entitled to the following benefits:

a. Rice Subsidy — a sack of rice (25 kilograms) or its cash equivalent; or
b. Fuel Allowance — a fuel voucher or cash equivalent not exceeding Five Hundred Pesos (Php 500.00); and
c. Certificate of Recognition — issued by the Office of the Municipal Mayor.

The specific number of stickers required to accomplish the coupon card and the corresponding benefit amounts shall be determined by the Program Coordinating Committee and specified in the Implementing Rules and Regulations (IRR).

SECTION 15. **CLAIMING OF INCENTIVES.** To claim incentives, the participating driver shall:

a. Allow verification by the Municipal Health Office of the driver's validated QR code service records through the official monitoring system;
b. Present valid identification; and
c. Sign an acknowledgment receipt upon release of benefits.

SECTION 16. ADDITIONAL RECOGNITION. Participating drivers who render exceptional service may be recognized during the annual Pagkilala sa mga Bayaning TODA awards, to be organized by the MHO in coordination with the Federation of TODAs.

ARTICLE VII — OBLIGATIONS AND PROHIBITED ACTS

SECTION 17. OBLIGATIONS OF PARTICIPATING DRIVERS. Participating drivers shall:

a. Provide prompt, courteous, and safe transportation to beneficiaries;
b. Display the Official Program Sticker at all times while operating;
c. Not charge any fare for the *libreng sakay* service;
d. Safeguard and properly maintain the official program QR code issued under this Ordinance; and
e. Report lost, damaged, or unauthorized use of the QR code to the Municipal Health Office immediately.

SECTION 18. PROHIBITED ACTS. The following acts are prohibited under this program:

a. Charging any fare for the covered *libreng sakay* service;
b. Falsifying, tampering with, or counterfeiting Service Coupon Cards or Service Stickers;
c. Refusing to provide *libreng sakay* service to eligible beneficiaries without valid reason;
d. Transferring or lending the Official Program Sticker to non-registered tricycles; and
e. Any act of discourtesy, harassment, or misconduct toward beneficiaries.

SECTION 19. ADMINISTRATIVE SANCTIONS. Violation of any prohibited act shall be subject to the following sanctions:

Offense	Sanction
First Offense	Written warning and mandatory re-orientation
Second Offense	Suspension from the program for six (6) months
Third Offense	Permanent disqualification from the program

The foregoing sanctions shall be without prejudice to any criminal or civil liability under existing laws.

ARTICLE VIII — FUNDING AND APPROPRIATIONS

SECTION 20. SOURCE OF FUNDS. The funds necessary for the implementation of this Ordinance shall be sourced from:

a. The Municipal Social Welfare and Development Office (MSWDO);
b. The Gender and Development (GAD) Fund, to the extent allowable;
c. Special funds or grants from national government agencies, non-governmental organizations, or private donors; and
d. Other available municipal funds as may be appropriated by the Sangguniang Bayan.

SECTION 21. ANNUAL APPROPRIATIONS. The Sangguniang Bayan shall include in the annual budget such amounts as may be necessary to sustain the program, including but not limited to:

a. Development, maintenance, and administration of the QR code monitoring and validation system, including informational materials;
b. Incentives for participating drivers;
c. Training and orientation activities; and
d. Monitoring, evaluation, and administrative expenses.

ARTICLE IX — MONITORING, REPORTING, AND EVALUATION

SECTION 22. MONITORING AND REPORTING. The MHO, in coordination with participating health facilities, shall maintain records and submit quarterly reports to the Sangguniang Bayan, including:

a. Number of enrolled participating drivers;
b. Number of *libreng sakay* services rendered;
c. Number of beneficiaries served;
d. Incentives distributed; and
e. Issues, complaints, and recommendations.

SECTION 23. ANNUAL PROGRAM REVIEW. The Program Coordinating Committee shall conduct an annual review of the program to assess its effectiveness, recommend adjustments to the incentive structure, and propose improvements.

ARTICLE X — IMPLEMENTING RULES AND REGULATIONS

SECTION 24. IMPLEMENTING RULES AND REGULATIONS (IRR). Within sixty (60) days from the effectivity of this Ordinance, the Program Coordinating Committee shall promulgate the Implementing Rules and Regulations (IRR) to ensure the effective implementation of this Ordinance, including but not limited to:

a. The required number of validated QR code service records for incentive eligibility;
b. The equivalent peso value of incentives;
c. Operational guidelines for health facilities;
d. Forms and templates; and
e. Grievance and appeals mechanisms.

ARTICLE XI — FINAL PROVISIONS

SECTION 25. **SEPARABILITY CLAUSE**. If any provision of this Ordinance is declared unconstitutional or invalid, the remaining provisions not affected thereby shall continue in full force and effect.

SECTION 26. **REPEALING CLAUSE.** All ordinances, resolutions, rules, and regulations, or parts thereof, inconsistent with this Ordinance are hereby repealed or modified accordingly.

SECTION 27. **EFFECTIVITY**. This Ordinance shall take effect fifteen (15) days after its complete publication in a newspaper of general circulation in the municipality or posting in at least three (3) conspicuous public places in Los Baños.

ENACTED : May 18, 2026

I HEREBY CERTIFY to the correctness of the above-quoted Ordinance.

DONA T. ALBORIDA - DIZON
Secretary to the Sangguniang Bayan

CERTIFIED ENACTED:

HON. MARLO PJ A. ALIPON, MPA, REE, RMP
Municipal Vice Mayor/Presiding Officer

APPROVED:

HON. NEIL ANDREW N. NOCON
Municipal Mayor