Republic of the Philippines
Province of Laguna
Municipality of Los Baños
Special Science and Nature City
OFFICE OF THE SANGGUNIANG BAYAN
2/F, Municipal Building, National Highway, Brgy. Timugan, Los Baños, Laguna, 4030
Tel. Nos. : (049) 530 2981; 530 2952; 530 2953; 530 2818 Local: 2001

BAGONG PILIPINAS

EXCERPTS FROM THE MINUTES OF THE THIRTY-SIXTH (36th) REGULAR SESSION OF THE 12TH SANGGUNIANG BAYAN HELD ON APRIL 20, 2026 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.

PRESENT:

Hon. Marlo PJ A. Alipon	Municipal Vice Mayor/Presiding Officer
Hon. Miko C. Pelegrina	S.B. Member
Hon. Aldous Amiel B. Perez	S.B. Member
Hon. Muriel Laisa B. Dizon	S.B. Member
Hon. Leren Mae M. Bautista	S.B. Member
Hon. Benedicto S. Alborida	S.B. Member
Hon. Rand Edouard R. De Jesus	S.B. Member
Hon. Myla E. Alinsunurin	S.B. Member
Hon. Jay G. Rolusta	S.B. Member
Hon. Gaudencio P. Macatangay	Ex-Officio Member/Liga President
Hon. Samantha Nicole A. Banasihan-Ortega	Ex-Officio Member/SK Federation President

ABSENT:

None

ORDINANCE NO. 2026-2481

AN ORDINANCE DEPUTIZING THE UNIVERSITY OF THE PHILIPPINES LOS BAÑOS (UPLB) SECURITY AND SAFETY OFFICE (SSO) PERSONNEL IN THE IMPLEMENTATION AND ENFORCEMENT OF SELECT MUNICIPAL ORDINANCES WITHIN THE TERRITORIAL JURISDICTION OF THE MUNICIPALITY OF LOS BAÑOS, AND FOR OTHER PURPOSES.

Author : Councilor Benedicto S. Alborida

WHEREAS, Section 16 of the Local Government Code of 1991 (Republic Act No. 7160) empowers local government units to promote the general welfare, including the maintenance of peace and order and the protection of life, health, and property of its constituents;

WHEREAS, the Municipality of Los Baños recognizes the need to strengthen the implementation and enforcement of municipal ordinances to ensure a safe, orderly, and environmentally sound community;

WHEREAS, the University of the Philippines Los Baños (UPLB) through its Security and Safety Office (SSO), is mandated to maintain peace, order, and safety within its campus and has been actively enforcing both university policies and relevant municipal ordinances therein;

WHEREAS, pursuant to UPLB Memorandum No. 009, Series of 2026, entitled *"Reiteration of University Policies and Municipal Ordinances and the Ticketing and Enforcement Authority of UPLB Security and Safety Office Personnel,"* designated SSO personnel are authorized to issue citation tickets and document violations within the UPLB campus;

WHEREAS, the enforcement of municipal ordinances within the UPLB campus, including but not limited to anti-littering, responsible pet ownership, smoke- and vape-free regulations, and traffic management, requires effective coordination between the Municipality of Los Baños and UPLB;

WHEREAS, there is a need to formalize the authority of UPLB Security and Safety Office personnel through deputation by the Municipality of Los Baños to ensure the legal validity of issued citation tickets and enforcement actions;

WHEREAS, such deputation will strengthen inter-agency collaboration, enhance enforcement efficiency, and ensure that all documented violations are properly endorsed to the appropriate municipal offices for due processing and imposition of penalties in accordance with existing laws and ordinances;

NOW THEREFORE, on motion of Councilor Benedicto S. Alborida duly seconded by Councilor Aldous Amiel B. Perez and approved by all councilors present;

BE IT ORDAINED by the Sangguniang Bayan of Los Baños, Laguna, in session duly assembled, **THAT**:

SECTION 1. **SHORT TITLE.** This Ordinance shall be known as the **"UPLB Security and Safety Office Deputation Ordinance of Los Baños."**

SECTION 2. **COVERAGE.** This Ordinance shall apply to duly qualified and authorized personnel of the University of the Philippines Los Baños (UPLB) Security and Safety Office who are formally deputized by the Municipality of Los Baños.

It shall likewise cover the implementation and enforcement of selected municipal ordinances within the UPLB campus and other adjacent or contiguous areas where coordination between the Municipality and UPLB is necessary, as may be specified in the deputation authority.

SECTION 3. **DEPUTATION.** The Municipal Mayor is hereby authorized to deputize qualified personnel of the UPLB Security and Safety Office to assist in the enforcement of selected municipal ordinances within the areas defined under this Ordinance.

Such deputation shall be evidenced by a written authority or Certificate of Deputation issued by the Municipal Mayor, indicating the specific ordinances covered, the scope of authority, and the duration of the deputation.

The deputation is intended to formalize the authority of UPLB Security and Safety Office personnel in issuing citation tickets and documenting violations, and to ensure the legal validity of enforcement actions undertaken within their jurisdiction.

SECTION 4. **POWERS AND FUNCTIONS.** Deputized personnel shall have the following powers and functions:

a. Enforce applicable municipal ordinances within their designated areas of responsibility, particularly within the UPLB campus and its immediate vicinity;
b. Issue citation tickets and document violations of municipal ordinances in accordance with prescribed procedures;
c. Endorse all issued citation tickets and related reports to the Public Order and Safety Office (POSO) or other appropriate municipal offices for proper processing and imposition of penalties;
d. Assist in traffic management and control within and adjacent to UPLB premises;
e. Coordinate with the Public Order and Safety Office (POSO), Philippine National Police (PNP), and other concerned agencies for effective enforcement; and
f. Perform such other related functions as may be authorized by the Municipal Mayor.

SECTION 5. **LIMITATIONS.** Deputation shall be subject to the following limitations:

a. Deputized personnel shall enforce only those ordinances specified in their deputation authority;
b. They shall not exercise powers beyond those granted under this Ordinance and other applicable laws;
c. They must wear proper identification and uniform while performing enforcement duties; and
d. The use of force shall be strictly governed by existing laws and regulations.

SECTION 6. **TRAINING AND ACCREDITATION.** All deputized personnel shall be required to undergo mandatory training to be conducted by the Municipality of Los Baños prior to the exercise of their deputized authority. Such training shall include, but shall not be limited to, proper enforcement procedures, issuance of citation tickets, basic traffic management, and the observance of human rights and due process.

Upon satisfactory completion of the required training, a Certificate of Deputation shall be issued to the concerned personnel, which shall serve as proof of their authority to enforce applicable municipal ordinances.

SECTION 7. **SUPERVISION AND CONTROL.** Deputation shall be under the supervision of the Municipal Mayor, through the Public Order and Safety Office (POSO). Coordination mechanisms between UPLB and the Municipality shall be established to ensure effective implementation.

SECTION 8. **REVOCATION OF DEPUTATION.** The deputation may be revoked at any time by the Municipal Mayor for just cause, including but not limited to abuse of authority, misconduct, or violation of laws and policies.

SECTION 9. **FUNDING.** Funds necessary for the implementation of this Ordinance shall be sourced from available municipal funds, subject to existing budgeting, accounting, and auditing rules and regulations.

SECTION 10. **SEPARABILITY CLAUSE.** If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provisions shall not be affected thereby.

SECTION 11. **REPEALING CLAUSE.** All ordinances, rules and regulations inconsistent with this Ordinance are hereby repealed or modified accordingly.

SECTION 12. **EFFECTIVITY.** This Ordinance shall take effect after compliance with publication requirements under Republic Act No. 7160.

ENACTED : April 20, 2026

I HEREBY CERTIFY to the correctness of the above-quoted Ordinance.

DONA T. ALBORIDA-DIZON
Secretary to the Sangguniang Bayan

CERTIFIED ENACTED:

HON. MARLO PJ A. ALIPON, MPA, REE, RMP
Municipal Vice Mayor/Presiding Officer

APPROVED:

HON. NEIL ANDREW N. NOCON
Municipal Mayor