



Republic of the Philippines
Province of Laguna
MUNICIPALITY OF LOS BAÑOS
Special Science and Nature City
OFFICE OF THE SANGGUNIANG BAYAN
Municipal Hall, National Highway, Brgy. Timugan,
Los Baños, Laguna 4030 Philippines
Email: losbaños@laguna.net

EXCERPTS FROM THE MINUTES OF THE FIRST (1ST) SPECIAL SESSION OF THE SANGGUNIANG BAYAN HELD ON JANUARY 13, 2022 VIA ZOOM.

Present : Vice Mayor Josephine H. Sumangil - Evangelista, Presiding Officer
S.B. Member Miko C. Pelegrina
S.B. Member Janos S. Lapiz
S.B. Member Geronimo A. Ciceron
S.B. Member Marlo PJ A. Alipon
S.B. Member Mark Lester B. Dizon
S.B. Member Cris Dayril B. Bagnes
S.B. Member Rodora P. Loares
S.B. Member Arlene P. delos Santos, Liga President
S.B. Member Jozylyn N. Manansala, SK Fed. President
Secretary Dona T. Alborida

Absent : S.B. Member Mike Dexter A. Concio, (O.B.)

Visitors : Hon. Marcelo C. Alvarez, Barangay Chairman of Brgy. Bagong Silang

ORDINANCE NO. 2022-2267

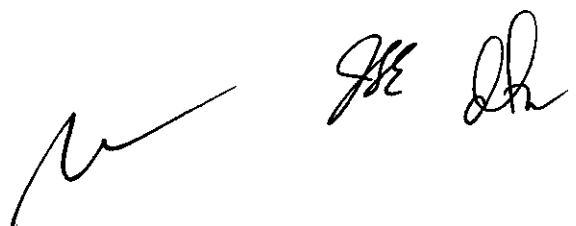
AN ORDINANCE CREATING THE POSITION OF MEDICAL OFFICER IV WITH SALARY GRADE 23 AT THE MUNICIPAL HEALTH OFFICE.

Author : Councilor  Miko C. Pelegrina

BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF LOS BAÑOS, LAGUNA, in session assembled, THAT:

SECTION 1. Civil Service Commission (CSC) basic qualification standards are as follows:

EDUCATION : Doctor of Medicine
EXPERIENCE : One (1) year of relevant experience
TRAINING : Four (4) hours of relevant training
ELIGIBILITY : RA 1080



SECTION 2. The duties and responsibilities shall be as follows:

- Assigned as Head of the Rural Health Unit and all its Barangay Health Stations;
- Acts as the clinician, medico-legal officer, administrator, manager and program implementor;
- Responsible for the management of all its personnel and for all services rendered at the health facility including the health facility's operations and the implementation of all health programs;
- Reports to the Municipal Health Office all plans and activities in his / her catchment areas;
- Conducts health surveys to determine the sanitary and health conditions of his her catchment areas and its inhabitants;
- Attends to the basic health needs of the constituents through primary health care;
- Conducts health education activities and promote health programs of the Municipality and the DOH core health programs;
- Attends health conferences and meetings;
- Supervises health center personnel;
- Acts as Program Coordinator who is responsible in assisting the Municipal Health Office in terms of preparing health plans and in proper implementation of the Municipal Health Programs;
- Prepares health report and/ or recommendations that may be required by the MHO or higher authorities; and
- Performs other task and functions that may be assigned by the Municipal Health Office or higher authorities.

SECTION 3. The source of funds shall be taken from the Annual Budget of CY 2022.

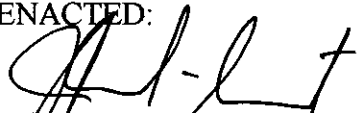
SECTION 4. This ordinance shall take force and effect upon approval subject to all existing auditing rules and regulations.

ENACTED : January 13, 2022

I HEREBY CERTIFY to the correctness of the above-quoted Ordinance.


DONA T. ALBORIDA
Secretary to the Sangguniang Bayan

CERTIFIED ENACTED:


HON. JOSEPHINE H. SUMANGIL-EVANGELISTA
Municipal Vice Mayor / Presiding Officer

APPROVED:


HON. ANTONIO L. KALAW
Municipal Mayor