



Republic of the Philippines  
Province of Laguna  
**MUNICIPALITY OF LOS BAÑOS**  
Special Science and Nature City  
**OFFICE OF THE SANGGUNIANG BAYAN**  
Municipal Hall, National Highway, Brgy. Timugan,  
Los Baños, Laguna 4030 Philippines  
Email: losbaños@laguna.net

**EXCERPTS FROM THE MINUTES OF THE ELEVENTH (11TH) REGULAR SESSION OF THE SANGGUNIANG BAYAN HELD ON MARCH 15, 2021 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.**

Present : Vice Mayor Josephine Sumangil - Evangelista, Presiding Officer  
S.B. Member Janos S. Lapiz  
S.B. Member Geronimo A. Ciceron  
S.B. Member Marlo PJ A. Alipon  
S.B. Member Mark Lester B. Dizon  
S.B. Member Rodora P. Loares  
S.B. Member Arlene P. delos Santos, Liga President  
S.B. Member Jozylyn N. Manansala, SK Fed. President  
Secretary Dona T. Alborida  
Ms. Felomina I. Lincallo, LLSO I

Absent : S.B. Member Miko C. Pelegrina, (O.B.)  
S.B. Member Mike Dexter A. Concio, (O.B.)  
S.B. Member Cris Dayril B. Bagnes, (On-Leave)

Visitors : PLTCOL. Jaycon A. Ramos, LBMPS  
PMAJ. Marlon A. Calonge, LBMPS  
Ms. Lenie M. Bonapos, PWD  
Ms. Precy Junsay, PWD  
Ms. Mari Ann Montano, PWD

**ORDINANCE NO. 2021- 2127**

**AN ORDINANCE MANDATING ALL WORKERS OF BUSINESS ESTABLISHMENTS IN THE MUNICIPALITY OF LOS BANOS TO SECURE HEALTH CLEARANCE AND OCCUPATIONAL PERMIT FROM THE MUNICIPAL HEALTH OFFICE AND OFFICE OF THE MAYOR THROUGH THE 24/7 ONLINE VIEWABLE AND VERIFIABLE APPLICATION FOR PERMITS AND HEALTH CLEARANCE.**

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*[Signature]*  
Author : Councilor Mark Lester B. Dizon  
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**WHEREAS**, the Municipal Government of Los Baños in pursuit of excellence in the public service and advancement of the general welfare of the constituents, has undertaken steps to modernize and improve the delivery of its services to its constituents;

**WHEREAS**, in November 2020, the Municipal Government of Los Baños had signed a Joint Venture Agreement with Eastland Printink, Inc., to automate and modernize the application and issuance of health clearances, occupational permits, sanitation permits and other permits being required and issued by the LGU;

PINAC TIBAY  
SANGGUNIANG PANLALAWIGAN  
KAPASIKAHAN BL. 583, S. 2021  
PRTSA June 10, 2021

*[Signature]* *[Signature]* *[Signature]*

**WHEREAS**, the Online Viewable and Verifiable Application System for clearances and permits will not only enhance the efficiency of the system of application and issuance of clearances and permits in the municipality, but it will likewise prevent and mitigate transmission of infectious diseases such as Covid-19, by limiting face to face transactions between applicants and frontline employees;

**NOW THEREFORE**, on motion of Councilor Mark Lester B. Dizon, duly seconded by Councilor Janos S. Lapiz and concurred by all Councilors present;

**BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF LOS BAÑOS, LAGUNA, in session assembled, THAT:**

**SECTION 1.**           **Short Title.** This Ordinance shall be known as the **“24/7 Online Viewable and Verifiable Application System for Permits and Clearances Ordinance of the Municipality of Los Baños”**.

**SECTION 2.**           **Coverage.** This Ordinance shall cover all employees of business establishments within the municipality of Los Baños as required by the Sanitation Code of the Philippines. Clearances and Permits to be issued through the 24/7 Online Viewable and Verifiable Application System shall initially cover health clearance, sanitary permit and occupational or Mayor’s Permit.

**SECTION 3.**           **Clearance and Permit Application.** All business establishments and employees of business establishments within the Municipality of Los Baños, as required by the Sanitation Code of the Philippines and by the Department of Interior and Local Government (DILG) are mandated to secure business permit, sanitary permit and health clearance through the 24/7 Online Viewable and Verifiable Application System of the Municipality of Los Banos.

**SECTION 4.**           **Onsite Application.** Applicants with no access to online application may apply and process the application onsite at the Health, Occupational and Sanitary Clearance one stop office located at Los Banos Municipal Buliding.

**SECTION 5.**           **Payment of Fees.** Required fees for permits and clearances as mandated by the Local Revenue Code of Los Baños shall be paid by the applicant at the Municipal Treasurer’s Office (MTO). System fees for the issuance of permits and clearances shall be paid by the applicant to the JVA partner of the municipality, the Eastland Printink Inc. at the Health, Occupational and Sanitary Clearances One Stop Office located at Los Banos Municipal Building.

\*INAC PIBAY\*  
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M.T.S.A. June 10, 2021

**SECTION 6. Health Card and Permits.** Upon successful completion of the application process, applicants for health clearances will receive a laminated health card with photo and security features, along with a health clearance certificate that can be retrieved online and reproduced by the applicant without additional cost. Applicant for sanitary and occupational permits will receive printed permits with security features.

**SECTION 7. Implementation.** The Office of the Mayor, Municipal Health Office and Municipal Treasurer’s Office shall oversee the implementation of this Ordinance.

**SECTION 8. Penalty.** Penalty for not securing required sanitation, occupational and health clearances as mandated by existing municipal ordinances of Los Baños shall apply in this Ordinance.

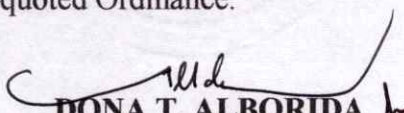
**SECTION 9. Repealing Clause.** All ordinances, rules and regulations or parts not consistent with any provision of this Ordinance are hereby repealed, amended or modified accordingly.

**SECTION 10. Separability Clause.** If, for any reasons, any part or provision of this Ordinance shall be declared unconstitutional or invalid by the court, or suspended or revoked by competent authorities, other parts or the provisions thereof which are not affected thereby shall continue to be full force and effect.

**SECTION 11. Effectivity.** This ordinance shall take effect one month after approval and posting for information dissemination.

**ENACTED : March 15, 2021**

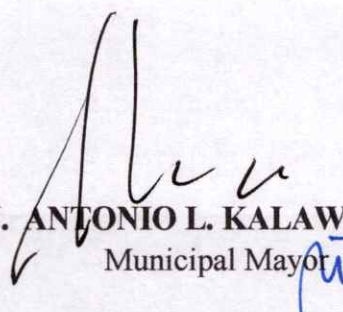
I HEREBY CERTIFY to the correctness of the above –quoted Ordinance.

  
**DONA T. ALBORIDA**  
Secretary to the Sangguniang Bayan

CERTIFIED ENACTED:

  
**HON. JOSEPHINE SUMANGIL - EVANGELISTA**  
Vice Mayor / Presiding Officer

APPROVED:

  
**HON. ANTONIO L. KALAW**  
Municipal Mayor

**PINAC TIBAY**  
SANGGUNIANG PANGALAWIGAN  
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