



Republic of the Philippines  
Province of Laguna  
**MUNICIPALITY OF LOS BAÑOS**  
*Special Science and Nature City*  
**OFFICE OF THE SANGGUNIANG BAYAN**  
Municipal Hall, National Highway, Brgy. Timugan,  
Los Baños, Laguna 4030 Philippines  
Email: losbaños@laguna.net

**EXCERPTS FROM THE MINUTES OF THE THIRTY-FOURTH (34TH) REGULAR SESSION OF THE SANGGUNIANG BAYAN HELD ON NOVEMBER 23, 2020 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.**

Present : Vice Mayor Antonio L. Kalaw, Presiding Officer  
S.B. Member Josephine S. Evangelista  
S.B. Member Miko C. Pelegrina  
S.B. Member Janos S. Lapiz  
S.B. Member Geronimo A. Ciceron  
S.B. Member Marlo PJ A. Alipon  
S.B. Member Mark Lester B. Dizon  
S.B. Member Cris Dayril B. Bagnes  
S.B. Member Arlene P. delos Santos, Liga President  
S.B. Member Jozylyn N. Manansala, SK Fed. President  
Secretary Dona T. Alborida  
Ms. Felomina I. Lincallo, LLSO I

Absent : S.B. Member Mike Dexter A. Concio, (O.B.)

Visitors : Mr. Gino M. Lawas, President of LGBTQ+ - Los Baños  
Mr. Rolly Regalado, Vice President of LGBTQ+ - Los Baños  
Mr. Marvin G. Lapiz, Treasurer of LGBTQ+ - Los Baños  
Mr. Roel T. Haresco, Secretary of LGBTQ+ - Los Baños

MAC TIBAY  
SANGGUNIANG PANLALAWIGAN  
APASIHAN BL. 162.S. 2021  
ETS SA February 6, 2021

**ORDINANCE NO. 2020-2081**

**AN ORDINANCE CREATING THE POSITION OF AGRICULTURIST I WITH SALARY GRADE 11 AT THE OFFICE OF THE MUNICIPAL AGRICULTURIST.**

Author : Councilor Miko C. Pelegrina

**BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF LOS BAÑOS, LAGUNA,** in session assembled, **THAT:**

**SECTION 1.** Civil Service Commission (CSC) basic qualification standard are as follows:

**EDUCATION :** Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine  
**EXPERIENCE :** None Required  
**TRAINING :** None Required  
**ELIGIBILITY :** Relevant RA 1080

**APPROVED:** As per provision of Art 108 (a) & (b) of the IRR OF R.A. 7160 otherwise known as Local Government Code of 1991

*[Signatures]*



**SECTION 2.** The duties and responsibilities shall be as follows:

- a. Works in various field and office duties;
- b. Assists in the conduct of field surveys and inspection orders in specific areas of concerns;
- c. Assists in the coordination of farmers about agricultural programs implemented by the local and national government, technical support, funding programs and policies;
- d. Assist in the supervision of the dispersal of farm inputs and seedlings;
- e. Assist in the consolidation of monthly planting and harvesting reports of farm commodities;
- f. Assist in the coordination with other line agencies regarding agricultural programs that will be implemented;
- g. Assist in the operation and maintains agricultural database for office record;
- h. Promotes bet management practices for the advancement of agriculture;
- i. Gives technical assistance to farmers cooperative of demo projects as well as farmers requesting assistance;
- j. Assist in organizing cooperatives;
- k. Prepares plans and projects activities;
- l. Develops farm development assistance proposal for the benefit and welfare of the farmers;
- m. Conduct classes. Lectures or seminars to disseminate information to farmers and other members of the community;
- n. Prepares activities, planning and other reports; and
- o. Performs other assigned tasks related to work.

**SECTION 3.** The source of funds shall be taken from the Annual Budget for FY 2021.

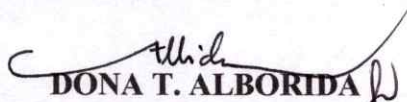
**SECTION 4.** This ordinance shall take force and effect upon approval subject to all existing auditing rules and regulations.

**ENACTED :** November 23, 2020

**I HEREBY CERTIFY** to the correctness of the above –quoted Ordinance.

CERTIFIED ENACTED:

**HON. ANTONIO L. KALAW**  
Vice Mayor / Presiding Officer

  
**DONA T. ALBORIDA**  
Secretary to the Sangguniang Bayan

PINAC TIBAY  
SANGGUNIANG PANGALAWIGAN  
KAPASIKAHAN BLW. 182 S. 2021  
PETA FEBRUARY 8, 2021

APPROVED:

**HON. CAESAR P. PEREZ**  
Municipal Mayor 

APPROVED: As per provision of Art 108 (a) & (b)  
of the IRR OF R.A. 7161; otherwise known as the  
Local Government Code of 1991