



Republic of the Philippines  
Province of Laguna  
**MUNICIPALITY OF LOS BAÑOS**

*Special Science and Nature City*

**OFFICE OF THE SANGGUNIANG BAYAN**  
Municipal Hall, National Highway, Brgy. Timugan,  
Los Baños, Laguna 4030 Philippines  
Email: losbaños@laguna.net

**EXCERPTS FROM THE MINUTES OF THE SIXTH (6TH) REGULAR SESSION OF THE SANGGUNIANG BAYAN HELD ON FEBRUARY 7, 2020 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.**

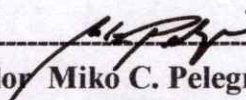

Present : Vice Mayor Antonio L. Kalaw, Presiding Officer  
S.B. Member Josephine S. Evangelista  
S.B. Member Miko C. Pelegrina  
S.B. Member Janos S. Lapid  
S.B. Member Geronimo A. Ciceron  
S.B. Member Marlo PJ A. Alipon  
S.B. Member Mark Lester B. Dizon  
S.B. Member Cris Dayril B. Bagnes  
Secretary Dona T. Alborida  
Ms. Felomina I. Lincallo, LLSO I

Absent : S.B. Member Mike Dexter A. Concio (O.B)  
S.B. Member Arlene P. delos Santos, Liga President (O.B)  
S.B. Member Jozylyn N. Manansala, SK Fed. President (O.B)

Visitors : Ms. Mary Ann Delantar, Barangay San Antonio  
Mr. Levy Tatad, Media

**ORDINANCE NO. 2020-1965**

**AN ORDINANCE CREATING THE POSITION OF NURSE I WITH SALARY GRADE 10 AT THE MUNICIPAL HEALTH OFFICE.**

Author : Councilor  Miko C. Pelegrina 

**BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF LOS BAÑOS, LAGUNA, in session assembled, THAT:**

**SECTION 1.** Civil Service Commission (CSC) basic qualification standards are as follows:

**EDUCATION** : Bachelor of Science in Nursing  
**EXPERIENCE** : None Required  
**TRAINING** : Basic knowledge and training on drug abuse prevention and rehabilitation  
**ELIGIBILITY** : RA 1080

PINALIHBAY  
SANGGUNIANG PANLALAWIGAN  
KAPASIHAN R.L. 989-A, S. 2020  
PRTSA May 27, 2020

**SECTION 2.** The duties and responsibilities shall be as follows:

- a. Assists the head of the unit in all operational matters;
- b. Directs all health unit's operations in the absence of the head of the health facility;
- c. Functions as a member of health team working with the patient and their family;
- d. Maintains accurate record of all accomplishments and activities of the health unit;
- e. Coordinates and implements healthy programs that may be delegated to him/her;
- f. Assists in the supervision of RHM and auxiliary health workers;
- g. Coordinates with barangay officials and community leaders' healthy programs and policies;
- h. Prepare and maintain updated inventory of RHU supplies and equipment;
- i. Determine amount of supply requirements of the RHU;
- j. Conduct epidemiological investigations;
- k. Conduct regular health education and community organization;
- l. Conduct medical consultation and other functions that maybe assigned by the MHO.
- m. Catering who are seeking or undergoing treatment and rehabilitation from substance abuse.

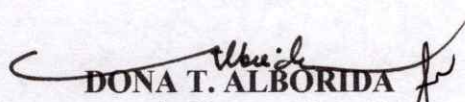
**SECTION 3.** The source of funds shall be taken from the Annual Budget of CY 2020

**SECTION 4.** This ordinance shall take force and effect upon approval subject to all existing auditing rules and regulations

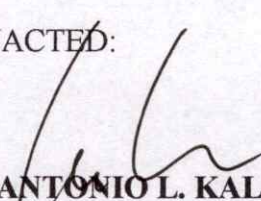
**ENACTED :** February 7, 2020

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**I HEREBY CERTIFY** to the correctness of the above –quoted Ordinance.

  
**DONA T. ALBORIDA**  
Secretary to the Sangguniang Bayan

CERTIFIED ENACTED:

  
**HON. ANTONIO L. KALAW**  
Vice Mayor / Presiding Officer

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SANGGUNIANG PANGALAWIGAN  
KAPASIBANAN PL. 389-A, S. 2020  
PETA May 27, 2020

APPROVED:

  
**HON. CAESAR E. PEREZ**  
Municipal Mayor