



Republic of the Philippines  
Province of Laguna  
**MUNICIPALITY OF LOS BAÑOS**

*Special Science and Nature City*

**OFFICE OF THE SANGGUNIANG BAYAN**  
Municipal Hall, National Highway, Brgy. Timugan,  
Los Baños, Laguna 4030 Philippines  
Email: losbaños@laguna.net

**EXCERPTS FROM THE MINUTES OF THE SIXTH (6TH) REGULAR SESSION OF  
THE SANGGUNIANG BAYAN HELD ON FEBRUARY 7, 2020 AT THE  
SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY.  
TIMUGAN, LOS BAÑOS, LAGUNA.**

Present : Vice Mayor Antonio L. Kalaw, Presiding Officer  
S.B. Member Josephine S. Evangelista  
S.B. Member Miko C. Pelegrina  
S.B. Member Janos S. Lapiz  
S.B. Member Geronimo A. Ciceron  
S.B. Member Marlo PJ A. Alipon  
S.B. Member Mark Lester B. Dizon  
S.B. Member Cris Dayril B. Bagnes  
Secretary Dona T. Alborida  
Ms. Felomina I. Lincallo, LLSO I

Absent : S.B. Member Mike Dexter A. Concio (O.B)  
S.B. Member Arlene P. delos Santos, Liga President (O.B)  
S.B. Member Jozylyn N. Manansala, SK Fed. President (O.B)

Visitors : Ms. Mary Ann Delantar, Barangay San Antonio  
Mr. Levy Tatad, Media

**ORDINANCE NO. 2020-1964**

**AN ORDINANCE CREATING THE POSITION OF SOCIAL WELFARE AIDE WITH  
SALARY GRADE 4 AT THE MUNICIPAL SOCIAL WELFARE AND  
DEVELOPMENT OFFICE.**

Author : Councilor Miko C. Pelegrina

**BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF LOS BAÑOS,  
LAGUNA, in session assembled, THAT:**

**SECTION 1.** Civil Service Commission (CSC) basic qualification standards are as follows:

**EDUCATION** : High School Graduate  
**EXPERIENCE** : None Required  
**TRAINING** : None Required  
**ELIGIBILITY** : None Required (MC 11, s.96-Cat.III)

SANGGUNIANG BAYAN  
SANGGUNIANG PANGALAWIGAN  
KAPASIDAHAN BLG. 389-A, S. 2020  
PETA May 27, 2020

2.00 Ordinance No. 2020-1964 02/07/2020

**SECTION 2.** The duties and responsibilities shall be as follows:

- a. Assists the social worker in performing social worker functions;
- b. Performs clerical functions;
- c. Performs other duties that may be assigned from time to time.

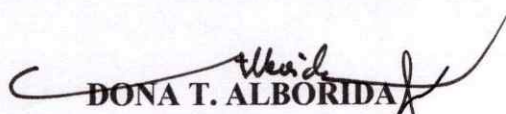
**SECTION 3.** The source of funds shall be taken from the Annual Budget of CY 2020.

**SECTION 4.** This ordinance shall take force and effect upon approval subject to all existing auditing rules and regulations.

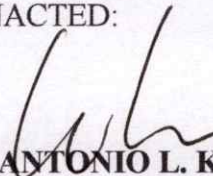
**ENACTED :** February 7, 2020

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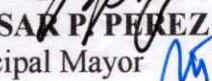
**I HEREBY CERTIFY** to the correctness of the above –quoted Ordinance.

  
**DONA T. ALBORIDA**  
Secretary to the Sangguniang Bayan

CERTIFIED ENACTED:

  
**HON. ANTONIO L. KALAW**  
Vice Mayor / Presiding Officer

APPROVED:

  
**HON. CAESAR P. PEREZ**  
Municipal Mayor

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MAGSAYSAYAN BL. 389-A, S. 2020  
PETA May 27, 2020