



Republic of the Philippines  
Province of Laguna  
**MUNICIPALITY OF LOS BAÑOS**  
*Special Science and Nature City*  
**OFFICE OF THE SANGGUNIANG BAYAN**  
Municipal Hall, National Highway, Brgy. Timugan,  
Los Baños, Laguna 4030 Philippines  
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**EXCERPTS FROM THE MINUTES OF THE SEVENTEENTH (17TH) REGULAR SESSION OF THE SANGGUNIANG BAYAN HELD ON NOVEMBER 22, 2019 AT THE SANGGUNIANG BAYAN SESSION HALL, NATIONAL HIGHWAY, BRGY. TIMUGAN, LOS BAÑOS, LAGUNA.**

Present : Vice Mayor Antonio L. Kalaw, Presiding Officer  
S.B. Member Josephine S. Evangelista  
S.B. Member Miko C. Pelegrina  
S.B. Member Janos S. Lapiz  
S.B. Member Geronimo A. Ciceron  
S.B. Member Mike Dexter A. Concio  
S.B. Member Mark Lester B. Dizon  
S.B. Member Cris Dayril B. Bagnes  
S.B. Member Arlene P. delos Santos, Liga President  
S.B. Member Jozylyn N. Manansala, SK Fed. President  
Secretary Dona T. Alborida  
Ms. Jellyn S. De Una, LLSA II

Absent : S.B. Member Marlo PJ A. Alipon (On Leave)

Visitor(s) : None

**ORDINANCE NO. 2019-1910**

**AN ORDINANCE CREATING THE GENDER AND DEVELOPMENT (GAD) INTER-AGENCY COUNCIL.**

Author : Councilwoman Josephine Sumangil-Evangelista

WHEREAS, to ensure effective implementation of programs and project regarding VAWC, the Inter-Agency Council on Anti-Violence Against Women and their Children (IACVAWC) was created by virtue of Republic Act No. 9262 otherwise known as "Anti-Violence Against Women and their Children Act";

WHEREAS, pursuant to Section 39, Inter-Agency Council on Anti-Violence Against Women and their Children (IACVAWC) of the same act, there is hereby established an Inter-Agency Council on Anti-Violence Against Women and their Children, hereinafter known as the Council;

WHEREAS, in Article I, Section 23 of the Constitution, provides that the State shall encourage the participation of non-government, community-based, or sectoral organizations that promote the welfare of the nation;

WHEREAS, by virtue of the Local Government Code of 1991, Section 34 of the Code states that the Local Government Units are mandated to promote the establishment and operation of people's and non-government organizations;

WHEREAS, the Local Government Unit of Los Baños strongly supports and adheres to programs relating to gender-responsiveness and gender sensitivity and advocates with the elimination of Violence Against Women and their Children (VAWC) cases;

WHEREAS, the creation of the Los Baños Gender and Development Inter-Agency Council shall serve as a comprehensive body that shall formulate policies and programs in advocating women empowerment, gender equality, and gender-sensitivity;

NOW THEREFORE, on motion of Councilor Josephine S. Evangelista duly seconded by Councilor Marlo PJ A. Alipon and approved by the Councilors present;

BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF LOS BAÑOS, LAGUNA IN SESSION ASSEMBLED, THAT:

**SECTION 1. TITLE** - This ordinance shall be called as "AN ORDINANCE CREATING THE LOS BAÑOS GENDER AND DEVELOPMENT INTER-AGENCY COUNCIL";

**SECTION 2. COVERAGE** - This ordinance shall govern all objects situated within the territorial jurisdiction of Los Baños, specifically enumerated in its provisions, and all persons, entities or agencies involved in activities or related fields which are made subject of regulation by the provisions embodied in this code.

**SECTION 3. DECLARATION OF POLICY** - It is hereby declared to be the policy of the Local Government of Los Baños to be fully committed in leading and promoting Anti-Violence Against Women and their Children in all barangays of the Municipality of Los Baños whether as individual, groups, agencies, institutions and or establishments in academe, private sectors, civic and religious groups.

**SECTION 4. COMPOSITION OF THE COUNCIL** - The Los Baños Gender and Development (GAD) Inter-Agency Council shall be composed of the following:

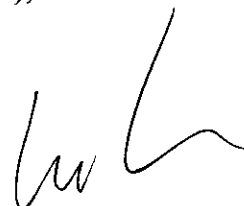
Chairperson: Local Chief Executive;

Vice Chairperson: Chairperson, Committee on Women and Family Sangguniang Bayan Member;

Members:

A. LBSCFI Members:

- i. ASEAN Center for Biodiversity (ACB);
- ii. Bureau of Plant Industry-Los Baños National Crop Research Development Center (BPI-LBNCRDC);
- iii. Boy Scouts of the Philippines – Los Baños (BSP-LB);
- iv. Department of Science and Technology Region IV-A (DOST-Region IV-A);



- v. Ecosystems Research and Development Bureau (ERDB);
- vi. Forest Products Research and Development Institute (FPRDI);
- vii. International Rice Research Institute (IRRI);
- viii. Bureau of Fisheries and Aquatic Resources Region IV-A (BFAR-Region IV-A);
- ix. Land Bank of the Philippines (LBP);
- x. Laguna Water District Aquatech Resources Corporation (LARC);
- xi. Laguna State Polytechnic University – Los Baños Campus (LSPU-LBC);
- xii. Laguna Water District (LWD);
- xiii. Philippine Agriculture and Resources Research Foundation Incorporated. (PARRFI);
- xiv. Philippine Council for Agriculture and Resources Research and Development (PCARRD);
- xv. Philippine Rice Research Institute (PhilRice);
- xvi. Philippine High School for the Arts (PHSA);
- xvii. SEAMEO Regional Center for Graduate Study and Research in Agriculture (SEAMEO-SEARCA);
- xviii. University of the Philippines – Los Baños (UPLB);
- xix. UPLB Foundation Inc. (UPLBFI);
- xx. University of the Philippines Open University (UPOU); and
- xxi. Los Baños Doctors Hospital and Medical Center (LBDHMC);

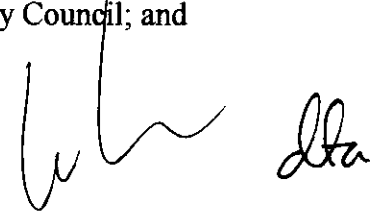
- B. Liga ng mga Barangay President
- C. SK Federation President
- D. Municipal Health Officer
- E. Municipal Planning and Development Coordinator
- F. Municipal Social Welfare and Development Officer



Secretariat: Municipal Gender and Development Office

**SECTION 5. DUTIES AND RESPONSIBILITIES OF THE COUNCIL** - Stated hereunder are the duties and responsibilities of different agencies and/or department in the implementation of the Los Baños Gender and Development Inter-Agency Council:

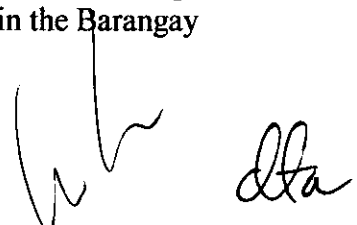
- a. Local Chief Executive. (Chairperson):
  - i. Shall be responsible for the following implementation and effectiveness of the Los Baños Gender and Development Inter-Agency Council by providing adequate programs concerning gender-responsiveness and gender-sensitivity;
  - ii. Integrate respective policies and plans to promote the Anti-VAWC Act, R.A. 9262;
  - iii. It shall provide additional resources in any form, technical assistance and source budget to support the advocacy of the Los Baños Gender and Development Inter-Agency Council; and



- iv. Shall ensure the Council conducts regular monthly meetings and quarterly reports;
- b. Chairperson, Committee on Women and Family, Sangguniang Bayan Member (Vice Chairpeson):
  - i. Develop and promulgate rules, policies and laws relating to gender-responsiveness and gender-sensitivity;
  - ii. Ensure effective implementation of the ordinance through the establishment of ordinances and resolutions; and
  - iii. Assist the Chairperson of the Council with its duties and responsibilities;

Members of the Council:

- c. LBSCFI Members:
  - i. Shall ensure participation in all programs and activities relating to gender-responsiveness and gender-sensitivity cases;
  - ii. Coordinate with the Local Government Unit of Los Baños regarding policies and procedures relating to gender-responsiveness and gender-sensitivity cases;
  - iii. Shall ensure to report cases of gender-based violence to necessary government agency and/or private sectors;
  - iv. Ensure gender-responsive capability of employees in handling gender-sensitive cases;
  - v. Raise awareness to all LBSCFI members regarding gender-responsiveness and gender-sensitivity;
  - vi. Coordinate with the Council regarding public information campaign on gender-responsiveness and gender-sensitivity ;
  - vii. Develop programs and project to eliminate discrimination amongst employees and gender related issue;
  - viii. Ensure to adhere to programs and protocols established by the Local Government Unit of Los Baños; and
  - ix. Shall ensure all members of the LBSCFI are well informed about the said Ordinance.
- d. Liga ng mga Barangay President:
  - i. Ensure effective information dissemination of policies and programs pertaining to gender-responsiveness and gender-sensitivity;
  - ii. Shall discuss with the Barangay Officials and VAW Desk Officers Proper Handling of gender-sensitive cases; and
  - iii. Integrate gender-responsiveness and gender-sensitivity cases efforts within the Barangay

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level by applying and adapting gender-sensitive programs and Projects stimulated by the Local Government unit of Los Baños;

e. SK Federation President:

- i. Ensure effective information dissemination of policies and programs pertaining to gender-responsiveness and gender-sensitivity;
- ii. Conducts Programs, Training, and Projects among the youth within their respective Barangays regarding gender-responsiveness and gender-sensitivity through Values Orientation Workshop and modules;
- iii. Attend and Conduct training Programs relating to gender-responsiveness and gender-sensitivity;
- iv. Shall be a strong advocate on gender-responsiveness and gender-sensitivity; and
- v. Shall adopt policies that will protect the rights and welfare of children and the youth;

f. Municipal Health Officer:

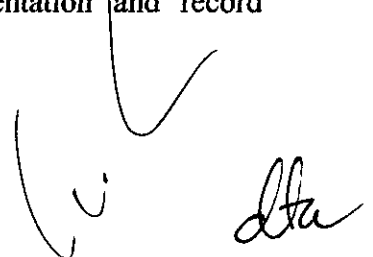
- i. Provide gender-sensitive medical assistance to victims;
- ii. Develop and adopt medical protocol for proper handling of victims;
- iii. Equip nurse and all staff of the Municipal Health Office with knowledge and skills in proper handling of gender-sensitive cases;
- iv. Ensure compliance of medical practitioner and stand as expert witness in court if needed; and
- v. Ensure Validity and confidentiality of medical records;

g. Municipal Planning and Development Coordinator:

- i. Assist the Council in the formulation and monitoring of policies; and
- ii. Assist in the development of a standardized gender-responsiveness and gender-sensitivity awareness, documentation of protocols and guidelines;

h. Municipal Social Welfare and Development Officer:

- i. Develop program, rehabilitation, counselling and support for victims;
- ii. Create and develop programs for rehabilitation of perpetrators;
- iii. Conduct training programs to MSWD staff and VAWC desk officers for proper handling of gender-sensitive cases ;
- iv. Periodically monitor and evaluate victims;
- v. Ensure Confidentiality of gender-sensitive cases and ensure proper documentation and record keeping;

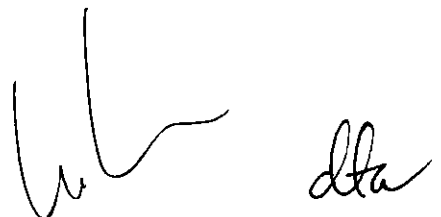


i. Municipal Gender and Development Officer:

- i. Act as the Secretariat of the Council for proper dissemination of programs, information and policies;
- ii. Ensure proper documentation of reports, cases and minutes of the meeting;
- iii. Conduct trainings and programs to all agencies involved regarding awareness on gender-responsiveness and gender-sensitivity;
- iv. Participate in other seminars, trainings and programs related to gender-responsiveness and gender-sensitivity;
- v. Shall act as an advocate on gender-responsiveness and gender-sensitivity;
- vi. Monitor implementation of the ordinance;
- vii. Ensure continuous capacity building activities on Gender and Development with all employees of the Local Government of Los Baños and other agencies; and
- viii. Conduct research in the integration to eliminate gender-based violence, nature and cause for such cases, and develop and adopt good practices as bases for the formulation of policies and program developments for gender-responsiveness and gender-sensitivity;

The Los Baños Gender and Development Inter-Agency Council, however, shall adhere to the following general guidelines of their duties and responsibilities:

- A. The Council shall promote Public Information and Advocacy on women's rights and related laws on gender-based violence;
- B. The Council shall contribute in the development, formulation and implementation of policies and programs on gender-responsiveness and gender-sensitivity;
- C. Coordinate with concerned agencies, Local Government Units and other members of the LBSCFI regarding reports of cases of gender-sensitivity;
- D. The Council shall ensure proper documentation of gender-sensitive cases;
- E. Provide services ready and available to the victim;
- F. Shall create continuous capacity-building programs on gender-responsiveness and gender-sensitivity;
- G. The Council shall ensure participation of local government agencies, offices, other private sector, and all member of LBSCFI in various activities relating to gender-responsiveness and gender-sensitivity;
- H. The Council shall monitor the effective and proper implementation of the Ordinance; and
- I. Shall attend Council monthly meetings, activities and training programs. And submit reports of case relating to gender-responsiveness and gender-sensitivity every quarter of the year;

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**SECTION 6. SOURCE OF FUNDS** - The source of funds for the implementation of programs, projects, trainings, seminars, activities and meetings of the Council shall be taken from the five percent (5%) Gender and Development funds as mandated by Section 36 of Republic Act no. 9710 otherwise known as "The Magna Carta of Women".

**SECTION 7. REPEALING CLAUSE** - All ordinances, rules and regulations or parts not consistent with any provision of this ordinance are hereby repealed, amended or modified accordingly under the Republic Act no. 9710 otherwise known as "The Magna Carta of Women.


**SECTION 8. SEPARABILITY CLAUSE** - If, for any reasons, any part or provision of this ordinance shall be declared unconstitutional or invalid by the court, or suspended or revoked by competent authorities, other parts or the provisions thereof which are not affected thereby shall continue to be full force and effect.

**SECTION 9. EFFECTIVITY** - This ordinance shall take effect upon compliance with the posting/ publication requirements of the Local Government Code.

**ENACTED** : NOVEMBER 22, 2019

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I HEREBY CERTIFY to the correctness of the above-quoted Ordinance.

  
**DONA T. ALBORIDA**  
Secretary to the Sangguniang Bayan

CERTIFIED ENACTED:

  
**HON. ANTONIO L. KALAW**  
Vice Mayor/Presiding Officer

APPROVED:

  
**HON. CAESAR P. PEREZ**  
Municipal Mayor