



Republic of the Philippines
Province of Laguna
Municipality of Los Baños
Special Science and Nature City
BIDS AND AWARDS COMMITTEE

BAGONG LOS BAÑOS
Municipal Building
National Highway, Brgy. Timugan,
Los Baños, Laguna 4030, Philippines
Tel Nos. (049) 530-2818 loc. 106/306

Project Reference No: 22-GOODS-48
SUPPLY AND DELIVERY OF COPIER
MACHINES FOR VARIOUS OFFICES,
LOS BAÑOS, LAGUNA

NOTICE TO PROCEED

December 23, 2022

MS. MYLA M. BANTA
Account Executive
SONKKENS OFFICE EQUIPMENT TRADING
Lipa City, Batangas

Dear Ms. Banta:

The attached Contract having been approved, notice is hereby given to **SONKKENS OFFICE EQUIPMENT TRADING** for the **SUPPLY AND DELIVERY OF COPIER MACHINES FOR VARIOUS OFFICES, LOS BAÑOS, LAGUNA** upon the receipt of this notice under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipality of Los Baños.

Very truly yours,


ANTHONY F. GENUINO
Municipal Mayor

Received by:


MYLA M. BANTA
Signature over Printed Name

Date: 12-27-22