



Republic of the Philippines
Province of Laguna
MUNICIPALITY OF LOS BAÑOS
Special Science and Nature City
OFFICE OF THE MAYOR

Municipal Hall, National Highway, Brgy. Timugan, Los Baños, Laguna 4030 Philippines
Tel Nos. (049) 530 2585 and 530 2589

EXECUTIVE ORDER NO. 080
Series of 2022

AN ORDER REVERTING THE HOURS OF WORK TRANSACTIONS IN THE MUNICIPAL GOVERNMENT OF LOS BAÑOS (MGLB) FROM EIGHT O'CLOCK IN THE MORNING TO FIVE O'CLOCK IN THE AFTERNOON (8AM-5PM), MONDAY TO FRIDAY

WHEREAS, Inter-Agency Task Force (IATF) for the Management of Emerging Infectious Disease issued a resolution placing Laguna under Alert Level 1 from 1-15 March 2022;

WHEREAS, the issued Guidelines on the Nationwide Implementation of Alert Level System for Covid-19 Response as of 27 February 2022 by the IATF for the Management of Emerging Infectious Disease provides that Alert Level 1 refers to areas wherein case transmission is low and decreasing, total bed utilization rate, and intensive care unit utilization rate is low;

WHEREAS, Memorandum Circular No. 96 dated 28 February 2022 and signed by Mr. Salvador C. Medialdea, Executive Secretary, entitled "Required On-Site Workforce in Government Agencies and Instrumentalities under the Alert Level System" provides that under Alert Level 1, all agencies and instrumentalities of the government shall adhere to 100% on-site workforce;

WHEREAS, given the continuous improvement in the COVID 19 situation of the municipality, the clients shall now be given until five o'clock in the afternoon (5PM) to transact their respective business with the MGLB.

NOW, THEREFORE, I, ANTONIO L. KALAW, Municipal Mayor of the Municipality of Los Baños, Province of Laguna, by virtue of the powers vested in me by law, do hereby **ORDER TO REVERT THE HOURS OF WORK TRANSACTIONS IN THE MUNICIPAL GOVERNMENT OF LOS BANOS (MGLB) FROM EIGHT O'CLOCK IN THE MORNING TO FIVE O'CLOCK IN THE AFTERNOON (8AM-5PM), MONDAY TO FRIDAY.**

EFFECTIVITY. This Executive Order shall take effect immediately.

Done this 9th day of March 2022 in the Municipality of Los Baños, Province of Laguna, Philippines

HON. ANTONIO L. KALAW
Municipal Mayor