



Republic of the Philippines
Province of Laguna
MUNICIPALITY OF LOS BAÑOS
Special Science and Nature City
OFFICE OF THE MAYOR

Municipal Hall, National Highway, Brgy. Timugan, Los Baños, Laguna 4030 Philippines
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EXECUTIVE ORDER NO. 077
Series of 2022

REORGANIZATION AND REACTIVATION OF THE REGULATORY REFORM TEAM

WHEREAS, pursuant to Section 5 of Republic Act No. 11032, otherwise known as the Ease of Doing Business and Efficient Government Service Delivery of 2018, "All office and agencies which provide government services are hereby mandated to regularly undertake cost compliance analysis, time and motion studies, undergo evaluation and improvement of their transaction systems and procedures and reengineer the same if deemed necessary to reduce bureaucratic red tape and processing time";

WHEREAS, DILG and Anti-Red Tape Authority Joint Memorandum Circular (JMC) No. 2019-01 dated December 10, 2019 provides for the Guidelines on the Regulatory Reform for LGUs Pursuant to the Ease of Doing Business and Efficient Government Service Delivery (EIDB-EGSD) Act of 2018;

WHEREAS, the JMC aims to enjoin LGUs to review business and non-business-related local ordinances, issuances, and resolutions, that affect the country's global competitiveness ranking and investment climate, improve business-friendliness and competitiveness by enhancing efficiency in issuing permits. Licenses, clearances and other similar documents, and by lowering the cost of compliance for businesses and the transacting public to repeal or amend unnecessary, costly, burdensome, outdated, irrelevant and/or confusing rules; institutionalize an evidence-based repeal/amendment system ultimately towards a coherent and better regulations; and democratize regulatory reform process through public consultation and participation.

WHEREAS, Section of 6.1.2. of the JMC calls for the Creation and Designation of the Regulatory Reform Team;

NOW, THEREFORE, I, ANTONIO L. KALAW, Municipal Mayor of the Municipality of Los Baños, Province of Laguna, by virtue of the powers vested in me by law, do hereby reorganize and reactivate the Regulatory Reform Team (RRT) of the Municipality of Los Baños.

Section 1. COMPOSITION. The RRT shall be composed of the following:

Head :	Hon. Antonio L. Kalaw	Municipal Mayor
Co-Head:	Hon. Josephine H. Sumangil-Evangelista	Municipal Vice Mayor
Members:	Hon. Janos S. Lapis	Municipal Councilor
	Hon. Geronimo A. Ciceron	Municipal Councilor
	Hon. Cris Dayril B. Bagnes	Municipal Councilor
	Atty. Katrina D. Galang-Bacani	Municipal Administrator
	Ms. Twila T. Torres	MPDC
	-----	Designated Records Officer

	Ms. Clarita S. Basye	Batong Malake Public Market Vendors Association
	Mr. Nerio S. Manaig	Poblacion Public Market Vendors Association
Secretariat	Ms. Dona T. Alborida	Secretary to the Sangguniang Bayan
	Ms. Ma. Giselle R. Pagpagon	Mayor's Staff

Section 2. FUNCTIONS. The RRT shall be responsible for the following:

- a) Stocktake all existing local ordinances and issuances made by the LGU solely or jointly made with other LGUs or NGAs;
- b) Conduct public dialogue with stakeholders such as NGAs, CSOs and the private sector, to identify cumbersome regulations and determine priority ordinances and issuances for review/assessment;
- c) Review/Assess prioritized local ordinances, issuances and resolutions, if it is redundant, outdated, or unnecessary using the Four-way Test;
- d) Recommend policy options that may be adopted by the LGU;
- e) Draft policies based on the result of assessment;
- f) Create a Monitoring and Evaluation System;
- g) Cause the creation or ensure that the database system is updated, and that the LGU website is created. The website shall include all local ordinances, issuances and resolution with their corresponding amendments'; the most current and updated Citizen's Charter with all services offered classified as Simple, Complex, and Highly Technical. It should be business-friendly and accessible;
- h) Establish regulatory management procedures and methodologies in the modification, adoption, implementation, and evaluation of existing local ordinances, issuances and resolutions of the LGU.
- i) Conduct studies/reviews in the promotion of efficient government services and ease of doing business
- j) Conduct quarterly meeting and as need arises with proper documentation; and
- k) Ensure regular and timely submission to DILG and ARTA.

Section 3. SECRETARIAT. The designated secretariat shall provide administrative and technical support services to the RRT.

Section 4. FUNDING. Funds needed by the RRT shall be sourced out from existing funds subject, however, to the usual accounting and auditing rules and regulations.

Section 5. EFFECTIVITY. This Order shall take effect immediately.

Done this 27th day of January, 2022 at Los Baños, Laguna.


HON. ANTONIO L. KALAW
 Municipal Mayor *ak*