



Republic of the Philippines
Province of Laguna
MUNICIPALITY OF LOS BAÑOS
Special Science and Nature City
OFFICE OF THE MAYOR

Municipal Hall, National Highway, Brgy. Timugan, Los Baños, Laguna 4030 Philippines
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EXECUTIVE ORDER NO. 064
Series of 2021

**DIRECTING THE REORGANIZATION OF THE PUBLIC FINANCIAL
MANAGEMENT TEAM OF THE MUNICIPALITY OF LOS BAÑOS**

WHEREAS, as set forth in the 1987 Philippine Constitution and Republic Act 7160 otherwise known as the Local Government Code, it is the State's policy that the territorial and political subdivisions of the State enjoy genuine and meaningful local autonomy to enable them to attain their fullest development as self-reliant communities and make them more effective partners in the attainment of national goals;

WHEREAS, in order for local government units to discharge the expanded fiscal, planning and regulatory powers and functions resulting from decentralization, there should be in every LGU an accountable, efficient and dynamic organizational structure and operating mechanism that will meet the priority needs and service requirements of its communities;

WHEREAS, Public Financial Management (PFM) is an integral part of an organizational structure and operating mechanism as it provides the general framework for generating revenues, allocating resources and managing expenditures;

WHEREAS, PFM seeks to address the key challenges of controlling government spending and making agencies operate efficiently and effectively;

WHEREAS, the PFM Team is tasked to establish a common understanding of the context and the specific contents of the Public Financial Management Assessment Tool (PFMAT) for the formulation of the Public Financial Management Assessment Report (PFMAR) and Public Financial Management Improvement Plan (PFMIP);

WHEREAS, the PFMAR and PFMIP are to be submitted and validated by the Department of Budget and Management;

WHEREAS, the change in administration and personnel calls for the need to amend previous issuances regarding the composition of PFM Team;

NOW THEREFORE, I, ANTONIO L. KALAW, Municipal Mayor of the Municipality of Los Baños, Province of Laguna, by virtue of the powers vested in me by law do hereby order the following:

SECTION 1. ORGANIZATION. The PFM Team is hereby reorganized.

SECTION 2. COMPOSITION, DUTIES AND RESPONSIBILITIES. The PFM Team shall be composed of the following:

Team Leader	Ms. Genoveva B. Poyaoan	Municipal Budget Officer
Members	Hon. Geronimo A. Ciceron	Municipal Councillor/ Committee Chair on Appropriations

	Atty. Katrina D. Galang-Bacani	Municipal Administrator
	Mr. Ronell B. Alcachupas	Municipal Accountant
	Engr. Oliver D. Manaig	Municipal Assessor
	Engr. Ricky E. Estopace	Municipal Engineer
	For. Ambrosio P. Lapis	GSO
	Ms. Twila T. Torres	MPDC
	Mr. Alexander L. Bejosano	Municipal Treasurer
Secretariat	Ms. Maria Luisa G. Diaz	Asst. Municipal Treasurer
		Municipal Treasury
	Ms. Patricia Ann B. Dela Cruz	Accounting Clerk I
		Mun. Accounting Office
	Ms. Joyce Ann Mae L. Del Valle	Budget Officer II
		Municipal Budget Office
	Ms. Lou Andie D. Reyes	Project Development Officer II
		MPDO

The PMT Team Leader shall spearhead the team and coordinate its activities while the team as a whole shall perform the following functions:

- a) Take the lead in advocating the rationale and the benefits of conducting the regular Public Financial Management assessments;
- b) Convene to discuss the contents of the assessment tool to establish a common understanding of the context and the specific contents of PFMAT; and
- c) Orient the LCE and the Sangguniang Bayan on the PFMAT with technical assistance from the DBM Regional Office.

The Secretariat shall be supervised by the PFM Team Leader and shall:

- a) Be responsible for providing technical support;
- b) Provide documentation of proceedings;
- c) Prepare reports; and
- d) Extend such other assistance as may be required in the discharge of its functions.

SECTION 3. EFFECTIVITY. The order shall take effect immediately.

Done this 2nd day of November, 2021 at Los Baños, Laguna.

HON. ANTONIO L. KALAW
Municipal Mayor *Apn.*