



Republic of the Philippines
Province of Laguna
MUNICIPALITY OF LOS BAÑOS
Special Science and Nature City
OFFICE OF THE MAYOR

Municipal Hall, National Highway, Brgy. Timugan, Los Baños, Laguna 4030 Philippines
Tel Nos. (049) 530 2585 and 530 2589

EXECUTIVE ORDER NO. 063
Series of 2021

**DIRECTING THE INCLUSION OF ATTY. KATRINA D. GALANG-BACANI,
MUNICIPAL ADMINISTRATOR TO THE VARIOUS COUNCILS/COMMITTEES/
TASK FORCES OF THE MUNICIPAL GOVERNMENT OF LOS BANOS.**

WHEREAS, Republic Act No. 7160 otherwise known as the Local Government Code of 1991 provided for the mandatory and optional appointive local officials in the provincial, city and municipal governments;

WHEREAS, one appointive official mandatory to the provincial and city levels and optional to the municipal government is the administrator, however, the Municipal Government of Los Baños has long since created the position of municipal administrator due to the voluminous workload of the Office of the Municipal Mayor;

WHEREAS, in lieu of the resigned municipal administrator is a newly hired department head who will take over and assume the duties and responsibilities of the Office of the Municipal Administrator;

WHEREAS, Atty. Katrina D. Galang-Bacani from Barangay Lalakay, Los Baños, Laguna was appointed as Municipal Administrator effective October 18, 2021;

NOW THEREFORE, I, ANTONIO L. KALAW, Municipal Mayor, by virtue of the powers vested in me by law, hereby order the inclusion of Atty. Katrina D. Galang-Bacani, Municipal Administration to the following councils/committees/task forces, to wit:

No.	Name of Council/Committee/Task Force	Membership
1	Technical Working Group for the Operation of the Los Baños Dialysis Center	Chairperson
2	Local Manila Bay Clean Up Rehabilitation and Preservation Project, Inspection, Inventory and Monitoring Team	Vice-Chairperson
3	Los Baños Inter-Agency Task Force Sub-Committee on COVID-19 Vaccination	Member
4	Task Force for the Preparation of the Tricycle Route	Member
5	Local Committee Against Squatting Syndicates and Professional Squatters	Member
6	Municipal Task Force to End Local Communist Armed Conflict of Municipality of Los Baños	Member
7	Inter-Agency Task Force Sub-Committee for the Implementation of COVID-19	Member
8	Construction Permitting Task Force for the Streamlining of the Process for the Issuance of Building Permits and Certificate Occupancy (BPCO)	Vice-Chairperson
9	Municipal Council for the Protection of the Children (MCPC)	Member
10	Municipal Information and Communications Technology Council (MICTC)	Vice-Chairperson

No.	Name of Council/Committee/Task Force	Membership
11	Regulatory Reform Team (RRT)	Member
12	Bids and Awards Committee (BAC)	Principal Member
13	Local Inter-Agency Committee for the Presidential Proclamation 550 in Barangays Lalakay, Bambang and Timugan	Member
14	Human Resource Merit Promotion and Selection Board (HRMPSB) of the Municipal Government of Los Baños	Member
15	Municipal Devolution Transition Committee (MDTC)	Member
16	Market Management Committee	Member

EFFECTIVITY. The order shall take effect immediately.

Done this 25th day of October, 2021 at Los Baños, Laguna.


ANTONIO L. KALAW
 Municipal Mayor