



Republic of the Philippines  
Province of Laguna

**MUNICIPALITY OF LOS BAÑOS**

*Special Science and Nature City*

**OFFICE OF THE MAYOR**

Municipal Hall, National Highway, Brgy. Timugan, Los Baños, Laguna 4030 Philippines  
Tel Nos. (049) 530 2585 and 530 2589

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**EXECUTIVE ORDER NO. 042**

**Series of 2021**

**REORGANIZING THE GENDER AND DEVELOPMENT FOCAL POINT SYSTEM (GFPS) OF THE  
MUNICIPALITY OF LOS BAÑOS**

**WHEREAS**, Pursuant the 1987 Constitution of the Philippines, Article II, Section 14 stipulates that the State recognizes the role of women in nation-building, and shall ensure the fundamental equality before the law of women and men;

**WHEREAS**, Article XIII, Section 14 of the 1987 Constitution of the Philippines further states that the State shall protect working women by providing safe and healthful working conditions, taking into account their maternal functions, and such facilities and opportunities that will enhance their welfare and enable them to realize their full potential in the service of the nation;

**WHEREAS**, Republic Act 7160 otherwise known as the "Local Government Code of 1991" emphasizes the role of women in community development through the inclusion of women representation in local policy making bodies;

**WHEREAS**, Republic Act 7192 otherwise known as the "Women in Development and Nation Building Act" mandates all government departments shall ensure that women benefit equally and participate directly in the development programs and projects of said department, specifically those funded under official foreign development assistance, to ensure the full participation and involvement of women in the development process;

**WHEREAS**, Chapter 1, Section 2 of Republic Act 9710 otherwise known as "The Magna Carta of Women" dictates that the state affirms the role of women in nation building and ensures the substantive equality of women and men;

**WHEREAS**, according to Municipal Ordinance No. 2016-1551 dated August 22, 2016 known as "A New Ordinance for the Creation, Strengthening and Institutionalization of the Gender and Development (GAD) System" the Local Government Unit of Los Baños shall ensure equal opportunity for men and women and ensure to provide equal access to resources for development, programs and projects that shall provide women empowerment and gender-equality;

**NOW, THEREFORE, I, ANTONIO L. KALAW**, Municipal Mayor of the Municipality of Los Baños, Province of Laguna, by virtue of the powers vested in me by law, do hereby issue this executive order reorganizing the GAD Focal Point System (GFPS) of the Municipality of Los Baños; to wit:

**SECTION 1. ORGANIZATION.** The GAD Focal Point System (GFPS) is hereby reorganized.

**SECTION 2. COMPOSITION.** The GAD Focal Point System shall be composed of the following:

- Chairperson : HON. ANTONIO L. KALAW  
Municipal Mayor
- Vice Chairperson: HON. RODORA PEREZ-LOARES  
SB Member/ Committee Chair on Women and Family
- Members : HON. ARLENE P. DELOS SANTOS  
President, Liga ng mga Barangay
- MS. TWILA T. TORRES  
Municipal Planning and Development Coordinator
- MS. GENOVEVA B. PAYAOAN  
Municipal Budget Officer
- DR. ALVIN A. ISIDORO  
Municipal Health Officer
- MS. KAREN LAGAT-MERCADO  
Municipal GAD Officer
- MS. HANNAH ERIKA E. LAVIÑA  
Municipal Social Welfare and Development Officer
- MS. MADELEINE M. ALFORJA  
Municipal Nutrition Action Officer
- MS. GLICERIA E. TRINIDAD  
Designated PESO Manager
- MS. MICHIKO R. ESCALANTE  
DILG-Municipal Local Government Operations Officer
- Mr. FLORENTINO O MONTEMAYOR JR.  
Federation of Senior Citizens
- MS. CRISTINA FELIX  
Los Baños Women's Brigade
- MS. EMILY P. ALFORJA  
Gender-Based Organic Agriculture Association
- GFPS TWG Secretariat: Gender Development Office

**SECTION**

**3. FUNCTIONS AND RESPONSIBILITY.** The GFPS shall have the following functions:

**I. The GFPS shall:**

- i. Formulate policies (ordinances and resolution), programs and project that emphasizes on women empowerment and advancement;
- ii. Create and establish gender-responsive policies, programs and systems based on priority needs and concerns of the constituents of the Municipality of Los Baños;
- iii. Promote information, education and advocacy campaign on women empowerment and gender-responsiveness;
- iv. Lead in gender mainstreaming perspective and programs beneficial for the employees and the constituents of the Municipality of Los Baños;
- v. Lead in setting up appropriate programs to ensure generation, processing, review and updating sex-disaggregated data in the GAD database to serve as basis in performance-based gender-responsive planning;
- vi. Coordinate with different departments, offices and units of the Local Government of Los Baños in advocating GAD perspective policies, programs and projects;
- vii. Spearhead in the preparation, completion and submission of the Local Government Unit of Los Baños' annual performance-based GAD Plans, Programs, and Budgets in response to gender issues in accordance with the PCW, DBM and NEDA Joint Circular 2012-1;
- viii. Prepare and consolidate the GAD Accomplishment report and other GAD reports of the Local Government of Los Baños as required by the Philippine Commission on Women;
- ix. Lead in monitoring and implementation of all GAD plan, policies, programs and budget;
- x. Coordinate with other agencies, both public and private organizations, and civil society groups in developing and strengthening a harmonized GAD policy in various level of governance and in establishing projects and programs in marginalized sectors; and
- xi. Recommend and plan appropriate capacity development program on gender and development for all personnel and staff of the Local Government Unit of Los Baños implemented under the human resource development programs.

## II. GFPS Chairperson

- i. Issue polices and other directives that supports GAD mainstreaming policies, plans, projects, programs and activities, budget, system and procedure of the Local Government Unit;
- ii. Approve the GAD Plan, Program and Budget of the Local Government Unit of Los Baños as duly endorsed by the GFPS; and
- iii. Ensure implementation of all gender based policies, directives, ordinances, resolutions, programs, projects and activities duly endorsed by the GFPS;

**SECTION 4. MEETING.** The GAD Focal Point System shall meet at least once Every quarter or as often as necessary.

**SECTION 5. SECRETARIAT.** The Gender and Development Office shall serve as the Secretariat of the GAD Focal Point System and shall be responsible for providing technical support, documentation of proceedings, preparation of reports and such other assistance required in the discharge of its functions.

**SECTION 6. FUNDING.** The source of funds of the GAD Focal Point System for all its programs, projects and activities shall be charged from the Funds needed by the GAD Focal Point System shall be sourced out under the 5% GAD fund subject however to the usual accounting and auditing rules and regulations.

**SECTION 7. EFFECTIVITY.** This Order shall take effect immediately and shall remain in force until lifted or amended by another order or superseded by law or ordinance.

Done this 9<sup>th</sup> day of July, 2021 at the New Municipal Bldg. of the Municipality Los Baños, Province of Laguna.

  
**HON. ANTONIO L. KALAW**  
Municipal Mayor