Republic of the Philippines
Province of Laguna
Municipality of Los Baños
Special Science and Nature City
BIDS AND AWARDS COMMITTEE
3/F, Municipal Building, National Highway, Brgy. Timugan, Los Baños, Laguna, 4030
Tel. Nos. : (049) 530 2981; 530 2952; 530 2953; 530 2818 Local: 3006

BAGONG PILIPINAS

INVITATION TO BID FOR
PROCUREMENT OF CENTRALIZED LEGISLATIVE AND ADMINISTRATIVE MANAGEMENT AND TRACKING SYSTEM FOR SANGGUNIANG BAYAN, LOS BANOS, LAGUNA

1) The *Municipality of Los Banos*, through the *General Fund CY 2026* intends to apply the sum of *Four Million Four Hundred Thirty Eight Thousand Pesos (4,438,000.00), 26-GOODS- 18* being the Approved Budget for the Contract (ABC) to payments under the contract for each lot. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2) The *Municipality of Los Banos* now invites bids for the above-mentioned procurement. Delivery of the Goods is required *Twenty One (21) Calendar Days*. Bidders should have completed, at least *within Ten (10) years* from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.

3) Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

   i) Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4) Interested Bidders may obtain further information from *Municipality of Los Banos* and inspect the Bidding Documents at the address given below from *8:00 am to 5:00 p.m* except Weekends and Holidays.

5) A complete set of Bidding Documents may be acquired by interested Bidders on *July 9, 2026 (Thursday)* from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of *Five Thousand Pesos (5,000.00).*

   It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6) Bids must be duly received by the Bids and Awards Committee (BAC) Secretariat through manual submission at the office address indicated below, on or before *July 16, 2026 (Thursday) at 1:30 p.m.* Late bids shall not be accepted.

7) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.

8) Bid opening shall be on *July 16, 2026 at 1:30 p.m.* at *Conference Room, 3rd Floor Municipal Building, Brgy. Timugan, Los Banos, Laguna* . Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity.

9) The *Municipality of Los Banos* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70[1] of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

10) For further information, please refer to:

The Bids and Awards Committee
Thru: BAC Secretariat
Budget/BAC Office, 3rd Floor, Municipal Building
Brgy. Timugan, Los Banos, Laguna
049-530-2818 loc 3006 and 1005
bac@losbanos.gov.ph

Approved:

Signed
ATTY. VIRGILIO A. TIONGSON, JR.
Municipal Administrator

[1] Reservation Clause