Republic of the Philippines
Province of Laguna
Municipality of Los Baños
Special Science and Nature City
BIDS AND AWARDS COMMITTEE
3/F, Municipal Building, National Highway, Brgy. Timugan, Los Baños, Laguna, 4030
Tel. Nos. : (049) 530 2981; 530 2952; 530 2953; 530 2818 Local: 3006

BAGONG PILIPINAS

INVITATION TO BID FOR

SUPPLY AND DELIVERY OF COMPUTER SUPPLIES FOR VARIOUS OFFICES, LOS BANOS, LAGUNA

1. The *MUNICIPALITY OF LOS BANOS*, through the *General Fund* intends to apply the sum of *Seven Hundred Seventy Three Thousand One Hundred Seventy Five Pesos and 60/100 (773,175.60) 26-GOODS- 23* being the ABC to payments under the contract for each lot. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. The *MUNICIPALITY OF LOS BANOS* now invites bids for the above Procurement Project. Delivery of the Goods is required by *Seven (7) Calendar Days.* Bidders should have completed, within *Ten (10) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the IRR of RA No. 12009.

   Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Interested Bidders may obtain further information from *Municipality of Los Banos* and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m. except Weekends and Holidays.

5. A complete set of Bidding Documents may be acquired by interested bidders on *May 22, 2026 (Friday)* from the BAC Secretariat and upon payment of non-refundable fee in amount of *ONE THOUSAND PESOS (P1000.00)*. It may also be downloaded free of charge from the website of PHILGEPS, provided that Bidders shall pay the non-refundable fee for the Bidding Documents no later than the submission of their bids.

6. Bids must be duly received by the BAC Secretariat through manual submission at the Budget/BAC Office, *3rd Floor, Municipal Building, Brgy. Timugan, Los Baños, Laguna.* on or before *May 29, 2026 (Friday) at 1:00 p.m.* Late bids shall not be accepted. Unsealed or unmarked bid envelopes shall also be rejected.

7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.

8. Bid opening shall be on *May 29, 2026 (Friday) at 1:00 p.m.* at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

9. Bidders shall drop their duly accomplished technical and financial proposals in sealed envelopes in the designated bid box located at Budget/ BAC Office 3rd Floor, Municipal Building, Brgy. Timugan, Los Banos, Laguna.

10. The *Municipality of Los Baños* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70[4] of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.

11. For further information, please refer to:

The Bids and Awards Committee
Thru: BAC Secretariat
Budget/BAC Office, 3rd Floor, Municipal Building
Brgy. Timugan, Los Banos, Laguna
049-530-2818 loc 3006 and 1005
bac@losbanos.gov.ph

Approved:

ATTY. VIRGILIO A. TIONGSON, JR.
Municipal Administrator/BAC-Chairperson

[4] Reservation Clause